



NEIGHBORS HELPING NEIGHBORS SINCE 1888

SCIO FIRE DISTRICT

P.O. Box 1 Scio, OR 97374 * 503-394-3000

BOARD OF DIRECTORS MEETING MINUTES May 16, 2023

The Board of Directors of the Scio Fire District met at St. 91 located at 38975 SW Sixth Avenue, Scio Oregon.

Board of Directors:

- Brenda Spence, President
- Pat Traeger, Vice President
- Sioux Ellis, Secretary/Treasurer
- Paul Dykast, Director
- Larry Brown, Director

OTHERS IN ATTENDANCE:

Fire Chief Rich LaBelle and Administrative Assistant Amy Watson.

CALL TO ORDER: The meeting called to order at 7:00 pm by President Brenda Spence.

ATTENDANCE: Roll called. Quorum established.

FLAG SALUTE: Flag Salute led by President Spence.

PUBLIC COMMENT: None.

CONSENT AGENDA: Ellis moved to accept consent agenda which consisted of minutes of April, payment of bills, check review, and 2022-23 expenditure sheet. seconded the motion. Motion carried. (Yes – Spence, Brown, Dykast, Ellis, Pat Traeger not present at this time)

ADDITIONS OR DELETIONS TO THE AGENDA/ APPROVAL OF AGENDA: Ellis moved to accept the Agenda. Dykast second the motion. Motion carried. (Yes – Spence, Brown, Dykast, Ellis, Pat Traeger not present at this time)

INTRODUCTION OF GUESTS: None.

CORRESPONDENCE: None.

STAFF REPORTS:

Chief LaBelle – 1) Lamb & Wool Fair this weekend. The parade is on Saturday at 11:00am, we will have apparatus in the parade. Cadets are assisting with setting up and hanging of the quilts. 2) Hughes will perform pump testing next week 3) Department of Transportation requested maintenance on vehicles. 4) We responded to a fire that went to third alarm on Rogers Mountain with 1.2 acres and we had one fire fighter with heat exhaustion.

Administrative Assistant – Nothing at this time.

Volunteer Association –

Randy Boyer – 1) The Lamb & Wool Fair this weekend. They will be participating in the parade. 2) Easter Egg Hunt had the best attendance since 2021.

OLD BUSINESS:

Chief LaBelle – Chief LaBelle addressed the detailed line items on Quick Reports for the Board. We presented Sioux Ellis with the detailed reports and she is satisfied with the information. The original reports submitted at Board Meetings will be sufficient enough.

NEW BUSINESS:

Chief LaBelle – 1) Surplus Equipment at St. 93- Hose, nozzles, canopy, pumps that's accumulated throughout the years and in July when we have the Up Staffing Grant sign ups that we inventory the equipment. We are currently pricing out some of the equipment. 2) Resolution 2023-02 Unforeseen Circumstances – We have received \$10,000 for the Fire Adapted Home Agreement and \$35,000 for the Wildfire Season Staffing Grant this is requested starting for July 1st. 3) Resolution 2022-05a Compensation During Conflagrations and State Requested Mutual Aid – We are updating this resolution from last year to include State Requested Mutual Aid. This is to cover the pre-positioning instead of the conflagration for high fire danger.

Dykast moved to accept Resolution 2023-02. Ellis second the motion. Motion carried. (Yes – Spence, Brown, Dykast, Traeger, Ellis)

Ellis moved to accept Resolution 2022-05a. Dykast second the motion. Motion carried. (Yes – Spence, Brown, Dykast, Traeger, Ellis)

Board meeting moved to Executive Session to the employment of an officer, employee, staff member or agent according to 192.660(2)(a) and/or 192.660(7). Executive Session Meeting from 7:18pm until 7:56pm.

AGENDA SUGGESTIONS: None.

GOOD OF THE ORDER & BOARD COMMENTS: Spence thanked all those involved with the Budget process. Board is requesting a rough draft contract for new Chief Kyle White to be emailed to the board members for review.

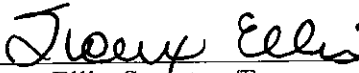
NEXT MEETING: Board Meeting on June 20, 7 p.m. Station 91 – 38974 SW 6th Avenue, Scio OR

ADJOURNMENT: Traeger moved, and Brown seconded to adjourn meeting. Motion carried unanimously. Meeting adjourned at 8:05 p.m.

Submitted by:



Amy Watson, Administrative Assistant



Sioux Ellis, Secretary/Treasurer



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P.O. Box 1 Scio, OR 97374 * 503-394-3000

BUDGET COMMITTEE MEETING MINUTES

May 17, 2022

The Budget Committee of the Scio Rural Fire Protection District met at Station 91, 38975 SW 6th Avenue, Scio OR 97374.

Brenda Spence
 Pat Traeger
 Sioux Ellis
 Paul Dykast
 Larry Brown

Kathy Weatherford
 Mike Scofield
 Odie Vogel
 Ross Dilts
 Jim Schultz

Roll call was taken at 6:02 pm. A quorum was established.

Paul Dykast called for nominations for Budget Committee Chair. **Brenda Spence nominated that Jim Schultz be elected Budget Committee Chair. Pat Traeger seconded. Motion carried.**

Meeting was turned over to Schultz. Schultz opened nominations for Budget Committee Secretary. **Odie Vogel nominated Kathy Wetherford be elected Budget Committee Secretary. Traeger seconded. Motion carried.**

Approval of May 17, 2022 minutes – **Dykast moved to approve the minutes from May 22, 2018 Budget Committee. Vogel moved to second. Motion carried.**

Chair Schultz turned the meeting over to Chief LaBelle. Chief LaBelle then presented the budget message.

Chief LaBelle then went through the various budget items pointing out limited changes. He followed up with a questions from the Budget Committee.

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After careful review of the budget, Mike Scofield moved to approve the fiscal year 2022-23 budget in the amount of \$848,158 General Fund, \$284,145 Equipment Reserve Fund, \$149,869 for the Scio Building Fund, and Recruitment Retention Grant at \$164,300. Scofield also moved to approve the Bonded Debt requirement of \$235,631. Traeger seconded. Motion carried unanimously.


Chief LaBelle thanked the Budget Committee for their participation in the process.

Sioux Ellis moved to adjourn the Budget Committee Meeting. Traeger seconded. Motion carried.

Meeting was adjourned at 7:06 p.m.

Submitted by,


Kathy Wetherford, Secretary


Sheila Forster, Admin Asst