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## SCIO FIRE DISTRICT

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P.O. Box 1 Scio, OR 97374 \* 503-394-3000

### BOARD OF DIRECTORS MEETING MINUTES February 20, 2024

The Board of Directors of the Scio Fire District met at St. 91 located at 38975 SW Sixth Avenue, Scio Oregon.

#### **Board of Directors:**

- Paul Dykast, President
- Sioux Ellis, Vice President
- Katrina Clouse, Secretary/Treasurer
- Pat Traeger, Director
- Larry Brown, Director

#### **OTHERS IN ATTENDANCE:**

Fire Chief Kyle White, Administrative Assistant Amy Watson, Dean Schrunk, Kailee Traeger, Tiffany Stillman, Terri and Mark Barker.

**CALL TO ORDER:** The meeting called to order at 7:00 pm by President Paul Dykast.

**ATTENDANCE:** Roll called. Quorum established.

**FLAG SALUTE:** Flag Salute led by President Paul Dykast.

**ADDITIONS OR DELETIONS TO THE AGENDA/ APPROVAL OF AGENDA:** Pat Traeger moved to accept the agenda. Katrina Clouse seconded the motion. Motion carried. (Yes –Dykast, Sioux Ellis, Larry Brown, Traeger, Clouse)

**CONSENT AGENDA:** Traeger moved to accept consent agenda which consisted of minutes of February, payment of bills, check review, and 2023-24 expenditure sheet. Clouse seconded the motion. Motion carried. (Yes – Dykast, Ellis, Brown, Traeger, Clouse)

**INTRODUCTION OF GUESTS:** *none*

**CORRESPONDENCE:** Scio community member Allen Ralston passed away and asked that donations be made to the Scio Fire District. Allen and his family supported the fire district with donations for feed the boot and canned goods for the Christmas basket program. We received a \$100.00 donation from Chuck and Donna Baird in memory of Allen. Eloise Peaslee made a \$25.00 donation to the district.

#### **STAFF REPORTS:**

*Chief White* –1) We will surplus two transport vehicles and have purchased 2013 GMC Yukon for \$13,000. We are in the process of transferring lights and putting lettering on the new vehicle. 2) Updating the organization chart to include a second Division Chief. In the process of interviewing for the two Division

Chief positions. One of these is to replace Howard Ellis' position. 3) We now have seven new volunteers, which brings us up to 36 volunteers. The district has purchased new bunker gear for the additional volunteers 4) We applied for the AFG Grant and hope to hear back by April. This grant will be used to replace the SCBA's. 5) We applied for the OSFM Upstaffing Summer Grant and waiting to hear back. This grant will run July 1<sup>st</sup>-Sept 23<sup>rd</sup>. 6) Working with the Deputy Fire Marshall from Lebanon to conduct defensible space surveys. We can then train the volunteers how to complete these surveys during the Summer Grant 7) Capital project we are currently working on is the mini split for St. 92 8) Volunteer handbook is approved and distributed to the board members.

*Administrative Assistant* – Nothing at this time.

*Volunteer Association* – Randy Boyer – Easter Egg Hunt will be Saturday, March 30<sup>th</sup> and hosted by the SCBA. This event will be held at the high school and gates open at 9:30am.

**OLD BUSINESS:**

Public Comment on Stillman Investigation – President Dykast commented on the independent investigation that took place on September 2023. This investigation was in response to a medical call that occurred in September 2021. The districts lawyer received the results in February 2024. An executive session meeting occurred in February 2024 to discuss the results of the report. The board agreed upon sharing the summary of the report with the family of the subject.

**NEW BUSINESS:**

BUDGET CALENDAR ADOPTED –

**Clouse moved to adopt the budget calendar. Ellis seconded the motion. Motion carried. (Yes – Dykast, Ellis, Brown, Traeger, Clouse)**

BUDGET COMMITTEE APPOINTMENT FILLED –

**Ellis moved to nominate Dean Schrunk for the vacant Budget Committee position. Traeger seconded the motion. Motion carried. (Yes –Dykast, Ellis, Brown, Traeger, Clouse)**

**PUBLIC COMMENT:**

Kailee Traeger- Apology or support was not given to the family from the board members. The board members have not been held accountable for the toxicity within the board.

Tiffany Stillman – The board members made the wrong choice in dealing with this situation and the former fire chief. She feels that the board needs to change.

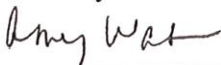
**AGENDA SUGGESTIONS:** *none.*

**GOOD OF THE ORDER & BOARD COMMENTS:** *none.*

**NEXT MEETING:** Board Meeting on April 16th, 7 p.m. Station 91 – 38975 SW 6<sup>th</sup> Avenue, Scio OR

**ADJOURNMENT:** **Traeger moved, and Clouse seconded to adjourn the meeting. Motion carried unanimously.** The meeting was adjourned at 7:26p.m.

Submitted by:



Amy Watson, Administrative Assistant



Katrina Clouse, Secretary/Treasurer